

## The Baltimore Rowing Club Check Request

\_\_\_\_\_  
Name to Appear on Check

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number/Email address

Give a brief description of the services or supplies furnished, the date of any services, the amount and the account to be charged, or the reason for the purchase or service. Attach original receipts to this check request			
Date of Service	Group/Event/Committee	Vendor/Description/Reason for Purchase or Service	Amount
<b>Total</b>			

<b>Treasurer Use Only</b>	Please date, sign, and have approved by authorized person (if needed) prior to submission
Date Paid:	Today's Date:
Check #:	Requestor:
Check Amt.:	Approval:

Submit to Baltimore Rowing Club, Inc., 3301 Waterview Avenue, Baltimore MD 21230  
Attn: Treasurer OR Paula Krahn Merkle, 110 Upnor Road, Baltimore MD 21212